Sitka School Board Meeting
October 15, 2018
6:00 p.m. – Special School Board Meeting
District Office Board Room

2017-18 Goals and Objectives

The Sitka School District will:

• Close the achievement gap for each demographic.
• Improve the positive response rates on the School Climate and Connectedness Survey in the areas of respectful climate, school safety, student involvement, and parent involvement.

2017-18 Self-Improvement Plan:

1. Develop a Policy Review Committee
   a. Come up with a schedule of review
   b. Team with staff and community for the committee
2. Enhance the New Member Orientation Process
   a. Use AASB sheet as a starter
   b. Becoming a Better Board Member now in digital form

GUIDING PRINCIPLES FOR THE BOARD

1. The Board’s primary focus is student achievement and success.
2. Every effort will be made to maintain a comprehensive educational program.
3. Securing adequate resources is essential to the district’s ability to support its program.
4. The Board will promote the shared responsibility of education with parents, community and students.
5. There will be a consistent effort to eliminate barriers to learning for all students.
6. The Board will maintain an awareness of the impact of change on staff as they make decisions for the district.
7. The Board will implement a technology supported educational program that promotes creativity, individualism and diversity.
8. The Board recognizes the importance and value of early childhood development and education on student achievement and success.
9. We believe that a systematic, transparent budgeting process is foundational to the operation of our public schools.
10. Professional learning opportunities are essential for all staff.
Sitka School District Mission:
“Sitka Schools: Discovering potential, nurturing growth, and inspiring lifelong curiosity.”

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Proposed Agenda

1. Call to Order
2. Flag Salute
3. Roll Call
4. Approval of the Proposed Agenda
5. Swear in New School Board Members
6. Election of Board Officers
7. New Business
   a. Approval of AASB Annual meeting travel expenses for Cass Pook
   b. Selection of School Liaisons
   c. Selection of Legislative Liaisons
   d. Selection of Update on School Board Goals communication avenue
   e. Discussion of Committees Assignments
8. Adjournment
Administrative Response

Swear in New School Board Members

Ruth will be swearing in the new board members, Eric Van Cise and Amy Morrison.

Election of Officers

The Co-Superintendent will chair this portion of the meeting. For each office, starting with the President of the Board, each Board member will by secret ballot nominate one person. The ballots will be passed to Ruth, who will count the ballots and announce one of the following: 1) That ______________(name) has received three or more votes; or 2) That no one has received three votes and that the top two nominees are ______________(name) and ____ ____ (name).

If the first situation has occurred, it would be appropriate for a Board member to officially move to elect that person as Board President. If the second occurs, there will be a second ballot with only the two named people as potential candidates, and then the same steps followed.

Then the gavel will be passed back to the newly elected President who will conduct the election of the two remaining seats, Vice President and Clerk.

The Student Representative is not allowed to participate in the selection of officers.

New Business

7.a. Approval of AASB Annual meeting travel expenses for Cass Pook

“I move to approve paying $700.00 for per diem and hotel expenses to support Cass Pook’s travel to the AASB Annual meeting”

A roll call vote is required

7.b. Selection of School Liaisons

Last year the Liaisons were:

<table>
<thead>
<tr>
<th>School</th>
<th>Liaison</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baranof Elementary School</td>
<td>Elias Erickson</td>
</tr>
<tr>
<td>Keet Gooshi Heen</td>
<td>Eric Van Cise</td>
</tr>
<tr>
<td>Blatchley Middle School</td>
<td>Dionne Brady-Howard</td>
</tr>
<tr>
<td>Sitka High School</td>
<td>Jennifer McNichol</td>
</tr>
<tr>
<td>Pacific High School/Reach</td>
<td>Cass Pook</td>
</tr>
</tbody>
</table>

7.c. Selection of Legislative Liaisons

Last year the Liaisons were:

Dr. Jennifer McNichol
Cass Pook

7.d. Selection of Update on School Board Goals communication avenue
Based on our School Board Work session on our Communication Plan, we came up with the following procedures to help increase communication about our district:

1. Each School Board Member identifies a communication avenue that they would like to champion (e.g., Sitka School’s Facebook page).
2. Superintendent will identify a calendar for the school year that reports data related to progress on our School Board Goals.
3. At each School Board Meeting, an Update on School District Goals report will discuss the data topic identified for that month.
4. After the School Board Meeting, each member will disseminate the Update on School District Goals data in their identified communication avenue.

Possible communication avenues for Update on School District Goals:
- Social Media:
  - District Facebook page (Sitka School District)
  - Twitter (@SitkaSchools)
  - Instagram (we would create an account for the district)
  - Snapchat (we would create an account for the district)
- Broadcast Media:
  - KCAW (audio PSA, morning interview, etc.)
  - Sentinel (Letter to the Editor or Editorial)
  - KIFW (Problem Corner Guest)
- Identified Group:
  - Email opt-in list
  - Face-to-Face meetings with an identified group of people

### 7.e. Discussion of Committee Assignments

<table>
<thead>
<tr>
<th>Committee</th>
<th>Commitment</th>
<th>Current Meeting Schedule</th>
<th>Recent Board Member(s) Involved</th>
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</table>
| Board Committee: Policy    | The charge for this committee is to develop or revise policies to reflect current relevance of existing policies. The revised policies will be presented for the Board’s consideration. The commitment is to in the fall, individually review all policies in an identified section, identify any policies you think the whole committee should review, and then meet with the whole committee to review all policies pulled. In the spring AASB suggested policies are reviewed. | Twice Yearly              | Mr. Van Cise
                                  |                                                                           |                          | Dr. McNichol                     |
| Board Committee: Activities| The charge of the Activities Committee is: “Given the documented importance of co-curricular activities in engaging students, as well as their | Meetings are held quarterly at SHS. | Dr. McNichol
                                  |                                                                           |                          | Mr. Erickson                     |
role in contributing to student success, the Sitka School Board will maintain an ongoing Activities Committee. This committee shall meet four times per school year to address the challenges faced in maintaining a strong activities program, including, but not limited to: “funding, travel, eligibility, and equity issues.”

**District Committee: Technology**

The purpose of the District Technology Committee is to provide the Sitka Schools learning community with universal access to a dynamic learning environment. The commitment is to meet on average 4 times a year, although at times additional work is needed (e.g., District Technology Plan). Committee also shares resources and holds discussions in our Schoology learning management system.

Meetings typically occur during the school day for 2-4 hours, or during our 1-hour Friday Professional Learning early release time.

Mr. Erickson

**District Committee: Strategic Plan**

To be part of a process still to be identified that sets the strategic, long-range direction of the district.

TBD

Ms. Pook (up to 2)

**District Committee: Educator Evaluation**

This committee has been created to ensure that when it comes to issues of evaluation, we want to partner - teachers and admin - so we can focus on professional growth and doing the best we can be for our students. The commitment is to meet for an hour on average 4 times a year after school.

Meeting dates are mutually agreed to and typically run from 3:45-5:00 pm.

Ms. Brady-Howard

Ms. Pook (alternate)

**Assembly Meeting**

Inform the Assembly of Board activities

Twice a month

Dr. McNichol

**Tribal Council Meeting**

Inform the Council of Board activities

Once a month

Ms. Brady-Howard

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**Sitka School Board Calendar**

The dates of some items may vary. Some items are not addressed by the Board annually.

<table>
<thead>
<tr>
<th>Month</th>
<th>Events</th>
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<tbody>
<tr>
<td>July</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>Validation of New Teachers’ Contracts</td>
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<tr>
<td></td>
<td>Validation of New Administrators’ Contracts</td>
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<tr>
<td></td>
<td>Educational Plan Development</td>
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Fall Boardsmanship Academy

Oath of Office
Election of Board Officers
Budget Development Guidelines
Principal Appreciation Month
Goal Setting
SHS Student Government Meeting Oct/Nov
Sitka Tribe of Alaska Work Session Oct/Nov

AASB Annual Conference

Audit Report/Letter to Management
Winter Boardsmanship Academy

AASB Legislative Fly-In and Leadership Training
Superintendent’s Evaluation/Contract Renewal

Budget Revision

Budget Public Hearings
Board Appreciation Month
Sitka Tribe of Alaska Work Session Feb/Mar
AASB Legislative Fly-In

Budget Public Hearings
AASB Legislative Fly-In and Spring Boardsmanship Academy

Budget Approval
Budget Due to City Assembly
Strategic Plan Report/Review
Add/update Policies as recommended by AASB

Teacher Appreciation Week

Budget Revision
Assistant Superintendent Contract
Validation of Administrators’ Contracts
Validation of Teachers’ Contracts
Legislative Priorities
Review Crisis Response Plan
Pool Fees every 2 years - 2015