

SHS Families,

There will be another opportunity for “virtual” Parent/Teacher Conferences on Thursday, December 3. We are deep into Quarter 2, which is scheduled to finish after the winter break on January 14, 2021.

- WHAT:** Parent/Teacher Conferences
- WHEN:** Thursday, December 3 from 4 pm – 7 pm
- WHERE:** online via Microsoft Teams or you may call in by phone
- HOW:** to schedule a conference use this link: <https://tinyurl.com/SHSBookings>

Select the date December 3, 2020
Select the staff member that you wish to meet with from the drop down menu
Select the start time (appointments will last a maximum of 15 minutes) between 4 pm – 6:45 pm
Add your name and email address
Add your student's name
Hit “Book” at the bottom of the page

NOW WHAT: Once you have booked an appointment, you should receive a confirmation email with directions on how to join the conference. To start your conference on December 3, click the link or dial the number listed in the invite email. If you are connecting through a smartphone, it may require you to download the free Microsoft Teams app and log in as a guest.

PROBLEMS/QUESTIONS: Give us a call at 747-3263 and we can help you book or change your appointment.

WORRIED ABOUT GRADES NOW: Office hours are available with every teacher Monday-Thursday from 1:20-2:10pm. AmeriCorps members are available to support students every day from 12:50-5:00pm. If you have more specific questions about a class and want to speak to a teacher sooner, please call or email the teacher directly.
(For directory information visit <https://www.sitkaschools.org/staffdirectory>)